

ARC DOCUMENT SOLUTIONS, INC.  
 Form 5  
 February 04, 2015

# FORM 5

**UNITED STATES SECURITIES AND EXCHANGE COMMISSION**  
**Washington, D.C. 20549**

OMB APPROVAL  
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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).  
 Form 3 Holdings Reported Form 4 Transactions Reported

**ANNUAL STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP OF SECURITIES**

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934, Section 17(a) of the Public Utility Holding Company Act of 1935 or Section 30(h) of the Investment Company Act of 1940

1. Name and Address of Reporting Person \*  
**Formolo Thomas J**  
  
 (Last) (First) (Middle)

2. Issuer Name and Ticker or Trading Symbol  
**ARC DOCUMENT SOLUTIONS, INC. [ARC]**

5. Relationship of Reporting Person(s) to Issuer  
  
 (Check all applicable)

3. Statement for Issuer's Fiscal Year Ended (Month/Day/Year)  
 12/29/2014

Director  10% Owner  
 Officer (give title below)  Other (specify below)

C/O ARC DOCUMENT SOLUTIONS, INC., 1981 N. BROADWAY, STE. 385  
  
 (Street)

4. If Amendment, Date Original Filed(Month/Day/Year)

6. Individual or Joint/Group Reporting  
  
 (check applicable line)

WALNUT CREEK, CA 94596  
  
 (City) (State) (Zip)

Form Filed by One Reporting Person  
 Form Filed by More than One Reporting Person

**Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned**

1. Title of Security (Instr. 3)	2. Transaction Date (Month/Day/Year)	2A. Deemed Execution Date, if any (Month/Day/Year)	3. Transaction Code (Instr. 8)	4. Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5)			5. Amount of Securities Beneficially Owned at end of Issuer's Fiscal Year (Instr. 3 and 4)	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership (Instr. 4)
				(A) Amount	or (D)	Price			
Common Stock	12/29/2014		G	129,547			D		
Common Stock	12/29/2014		G	7,229	<u>D</u> (1)	\$ 0	D		
Common Stock	12/30/2014		G	2,411	<u>D</u> (2)	\$ 0	D		

Common Stock	12/30/2014	Â	G	2,411	A	\$ 0	12,441	I	By Andersen-Formolo Family Foundation - Q52455005 <sup>(3)</sup>
Common Stock	12/30/2014	Â	G	20,000	<u>D</u> (2)	\$ 0	99,907	D	Â
Common Stock	12/30/2014	Â	G	20,000	A	\$ 0	32,441	I	By Andersen-Formolo Family Foundation - Q52455005 <sup>(3)</sup>
Common Stock	Â	Â	Â	Â	Â	Â	12,740	I	By Danish-Italian Investors, L.P., Series A <sup>(4)</sup>

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

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(9-02)

**Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned**  
(e.g., puts, calls, warrants, options, convertible securities)

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)	4. Transaction Code (Instr. 8)	5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4, and 5)	6. Date Exercisable and Expiration Date (Month/Day/Year)	7. Title and Amount of Underlying Securities (Instr. 3 and 4)	8. Price of Derivative Security (Instr. 5)	9. of
					(A) (D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares

## Reporting Owners

Reporting Owner Name / Address	Relationships			
	Director	10% Owner	Officer	Other
Formolo Thomas J C/O ARC DOCUMENT SOLUTIONS, INC. 1981 N. BROADWAY, STE. 385 WALNUT CREEK, CA 94596	Â X	Â	Â	Â

## Signatures

/s/ Thomas J.  
Formolo

01/22/2015

\_\_Signature of  
Reporting Person

Date

## Explanation of Responses:

- \* If the form is filed by more than one reporting person, see Instruction 4(b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations. *See* 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).
- (1) Bonafide gift of shares to Willow Creek Church
- (2) Bonafide gift of shares to The Andersen-Formolo Family Foundation
- (3) Thomas J. Formolo is the President of Andersen-Formolo Foundation - Q52455005. Mr. Formolo could be deemed to have a beneficial ownership of these shares but disclaims beneficial ownership.
- (4) Thomas J. Formolo is a partner of Danish-Italian Investors, L.P., Series A. Mr. Formolo could be deemed to have beneficial ownership of all of these shares but disclaims beneficial ownership except to his pecuniary interest therein.

Note: File three copies of this Form, one of which must be manually signed. If space provided is insufficient, *see* Instruction 6 for procedure. Potential persons who are to respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB number.