Edgar Filing: Melrose Bancorp, Inc. - Form 11-K

Melrose Bancorp, Inc. Form 11-K June 21, 2018 SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549 FORM 11-K ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934 [X] ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934. For the fiscal year ended December 31, 2017 OR TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934. For the transition period from \_\_\_\_\_\_ to \_\_\_\_\_ Commission File Number <u>001-36702</u> A. Full title of the plan and the address of the plan, if different from that of the issuer named below: Melrose Cooperative Bank 401(k) Plan B: Name of issuer of the securities held pursuant to the plan and the address of its principal executive office: Melrose Cooperative Bank

638 Main Street

Melrose, Massachusetts 02176

#### SUMMARY ANNUAL REPORT FOR MELROSE COOPERATIVE BANK 401K PLAN

This is a summary of the annual report for the Melrose Cooperative Bank 401k Plan (Employer Identification Number 04-1611080, Plan Number 001) for the plan year January 1, 2017 through December 31, 2017. The annual report has been filed with the Employee Benefits Security Administration, as required under the Employee Retirement Income Security Act of 1974 (ERISA).

#### **Basic Financial Statement**

Benefits under the plan are provided by insurance contracts and a trust fund. Plan expenses were \$410,293. These expenses included \$28,089 in administrative expenses and \$380,429 in benefits paid to participants and beneficiaries, and \$1,775 in other expenses. A total of 41 persons were participants in or beneficiaries of the plan at the end of the plan year, although not all of these persons had yet earned the right to receive benefits.

The value of plan assets, after subtracting liabilities of the plan, was \$7,148,094 as of the end of the plan year, compared to \$6,320,637 as of the beginning of the plan year. During the plan year the plan experienced a change in its net assets of \$827,457. This change includes unrealized appreciation or depreciation in the value of plan assets; that is, the difference between the value of the plan's assets at the end of the year and the value of the assets at the beginning of the year or the cost of assets acquired during the year. The plan had total income of \$1,237,750, including employer contributions of \$77,257, employee contributions of \$195,695, other contributions/other income of \$4,796 and earnings from investments of \$960,002.

## Information Regarding Plan Assets

The U.S. Department of Labor's regulations require that an independent qualified public accountant audit the plan's financial statements unless certain conditions are met for the audit requirement to be waived. This plan met the audit waiver conditions for the plan year beginning January 1, 2017 and therefore has not had an audit performed. Instead, the following information is provided to assist you in verifying that the assets reported on the Form 5500 were actually held by the plan.

At the end of the plan year, the plan had qualifying plan assets at the following institution(s):

Reliance Trust Company \$4,702,218 Prudential Retirement Insurance and Annuity Company \$327,643

The plan receives year-end statements from these regulated financial institutions that confirm the above information.

The remainder of the plan's assets were held in individual participant accounts with investments directed by participants and beneficiaries and with account statements from regulated financial institutions furnished to the participant or beneficiary at least annually, qualifying employer securities and loans to participants and other qualifying assets.

Plan participants and beneficiaries have a right, on request and free of charge, to get copies of the financial institution year-end statements. If you want to examine or get copies of the financial institution year-end statements, please contact Ms. Shirley Kelley, who is a representative of the plan administrator, at 638 Main Street, Melrose, MA 02176 and phone number, 866-665-2500.

If you are unable to obtain or examine copies of the regulated financial institution statements, you may contact the regional office of the U.S. Department of Labor's Employee Benefits Security Administration (EBSA) for assistance by calling toll-free 866-444-EBSA (3272). A listing of EBSA regional offices can be found at

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General information regarding the audit waiver conditions applicable to the plan can be found on the U.S. Department of Labor Web site at http://www.dol.gov/ebsa under the heading "Frequently Asked Questions."

### Your Rights to Additional Information

You have the right to receive a copy of the full annual report, or any part thereof, on request. The items listed below are included in that report:

- 1. Insurance information, including sales commissions paid by insurance carriers.
- 2. Information regarding any common or collective trusts, pooled separate accounts, master trusts or 103-12 investment entities in which the plan participates.

To obtain a copy of the full annual report, or any part thereof, write or call the office of Ms. Shirley Kelley, who is a representative of the plan administrator, at 638 Main Street, Melrose, MA 02176 and phone number, 866-665-2500.

You also have the right to receive from the plan administrator, on request and at no charge, a statement of the assets and liabilities of the plan and accompanying notes, or a statement of income and expenses of the plan and accompanying notes, or both. If you request a copy of the full annual report from the plan administrator, these two statements and accompanying notes will be included as part of that report.

You also have the legally protected right to examine the annual report at the main office of the plan: 638 Main Street, Melrose, MA 02176, and at the U.S. Department of Labor in Washington, D.C., or to obtain a copy from the U.S. Department of Labor upon payment of copying costs. Requests to the Department should be addressed to: Public Disclosure Room, Room N-1513, Employee Benefits Security Administration, U.S. Department of Labor, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

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## **SIGNATURES**

The Plan. Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

# MELROSE COOPERATIVE BANK 401(k) PLAN

Date: June 21, 2018 By: /s/ Shirley F. Kelley

Shirley F. Kelley

Vice President Branch Operations & Compliance